

PLEASE PRINT CLEARLY IN BLOCK CAPITALS

Surname	Title	Forenames
Address		Home Tel No
Postcode		Mobile No
		Are you over 18 years of age: Yes No
		National Insurance No:
		Are you eligible for employment in the UK Yes No

"In addition to (but not exclusive to) the requirement under the Care Standards Act 2000 and Regulations made pursuant to such Act (and any ancillary legislation and regulations) under the terms of this employment contract you must notify the employer both verbally and in writing of any convictions, warnings, cautions and / or reprimands that have been made against you. Because of the manner of this employment it is incumbent upon your employer to apply to the Criminal Records Bureau for a Disclosure of the aforesaid matters and as such the employee is contractually bound to inform the employer (if appropriate) of the date, the name of the Court / Police Station, the type of offence and (if appropriate) the manner of disposal of such matters as length of sentence. In addition it is a specific requirement of the terms of employment that you inform your employer both verbally and in writing of any pending matters such as referred to above and of any change in circumstances pertinent to the above during your period of employment"

Have you ever been convicted of a criminal offence by a court of law (with the exception of minor motoring offences or offences committed as a juvenile under the age of 16)? Delete as applicable Yes / No

Do you have any physical condition, which could limit your ability to perform the particular job for which you are applying?

If so, please describe how you would be able to perform the job in spite of it

Secondary Education (Name of School)	From / To	Examinations passed & grades
Further Education (University, College, etc)	From / To	Course Details & Results

Please list any professional qualifications & memberships of professional bodies

Qualified nurses please note your pin number _____ and expiry date _____

Marital status

Do you hold a clean driving license? Yes / No

Position applied for:

Please list any languages or other specialised skills

Employment History (Must cover the last 10 years)
(Present or most recent employer first (Including HM Forces) (Use an additional sheet if required)

Name, Address & Telephone Nature of Business	Position & Main Responsibilities	From - To	Leaving Salary	Reason for Leaving
Have you given notice to your current employer?			How soon could your new employment commence?	

Please give details of any holiday commitments during the next 12 months	Please give us the names of any relations or friends working for us
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Please list the names of two people we can approach, include their address, occupation and telephone number. (One of whom must be your present / most recent employer)

1) Name _____	2) Name _____
Occupation _____	Occupation _____
Address _____	Address _____
_____	_____
_____	_____
Telephone _____	Telephone _____

I Confirm that the facts set forth by me in this application are true and complete and that I have a copy of the leaflet "Guidance for disclosure applicants" with reference to checking my criminal record. If offered employment I understand that it will not be made permanent until receipt of a satisfactory criminal records bureau check has been received. I confirm that I will co-operate fully, at all times, with the obtaining of the report.

Date _____ Signature _____